

SCA 2018

MONTHLY MEETING MINUTES DRAFT COPY

MARCH 19 2018

6:03 PM TO 7:10 PM

SRA CLUBHOUSE
3201 CHELLOWE RD, RICHMOND, VA
23225

MEETING CALLED BY	Jeff Donahue
TYPE OF MEETING	Board Meeting to kick off sub-committee on bylaws with Dan Carroll, registered agent for SCA
FACILITATOR	Jeff Donahue
NOTE TAKER	Paul Brooks
TIMEKEEPER	Paul Brooks
BOARD ATTENDEES	Brooks, Donahue, Giles, Harahan, Kane, Wittington, Zerkel,
SUB COMMITTEE ATTENDEES	Trip Cash, Laura Harrison, Joyce Moore, Tedd Morrison, Carolyn Elgin

MINUTES

MEETING WAS CALLED TO ORDER AT 6:03 PM

DISCUSSION	Dan Carrell introduction		
	Dan spoke of his long involvement with the SCA. Resident for 37 years, 15 years on board in various capacities. Serves as registered agent to pay his annual dues.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	Discussion on by law review and various statutes guiding the SCA as a corporation		
	Dan spoke of the need to update aspects of the bylaws and articles of incorporation. In general, it was suggested that both documents be brief and reference Virginia Code (13.1) for rules, structure, etc.		
	It was stated that organizations of greater than 300 members were required to have a board form of leadership with executive directors created from the board. Voting of general membership is generally limited to voting for board members and certain changes to articles of incorporation and bylaws, as stipulated by Virginia code.		
	IT was generally agreed that the sub-committee report progress at monthly meetings, and plan on making recommendations for consideration of membership at the annual meeting in October.		
	Sub-Committee to work on setting up their first meeting.		
CONCLUSIONS	Sub-committee has work to do		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Keep board informed of progress by monthly updates and providing copies of meeting minutes for inclusion in monthly meeting minutes for record keeping	sub-committee	Ongoing	

Meeting adjourned at 7:10 PM